MARAC
Mid-Atlantic Regional Archives Conference
Volume 42 | No. 4
FALL 2013
ISSN 0738-9396

Mid-Atlantic Archivist

Delaware | District of Columbia | Maryland | New Jersey | New York | Pennsylvania | Virginia | West Virginia

The Liberty Bell, Philadelphia, Pennsylvania. Photo by Highsmith, Carol M. From Library of Congress Collection.

Inside:

1 From the Chair
2 MARAC Fall 2013 Philadelphia
3 Book Review—*How to Manage Processing in Archives and Special Collections*
4 "The Worst and Most Dangerous Attack"
6 State and Local News
14 Linking your Encoded Archival Description to Flickr: A method for showing off low-resolution images from your repository and linking them to your finding aids
16 Plan for (Teaching) the Past!
18 New Members
19 Treasurer's Report

Only **GAYLORD** can offer you

GUARANTEED IN STOCK

YOU WANT IT? WE'VE GOT IT.

(Or we'll take **20% OFF** the cost of that item!)

Products designated as guaranteed in stock ship same day*
with ***no expediting fees*** and ***no minimums***.

New LOWER PRICES on your favorites!

IN-STOCK Guarantee

For more information visit
www.Gaylord.com/GuaranteedInStock

**Guaranteed in-stock items ship same day if order is placed before 2:00 pm EST, Monday–Friday. Some restrictions apply.*

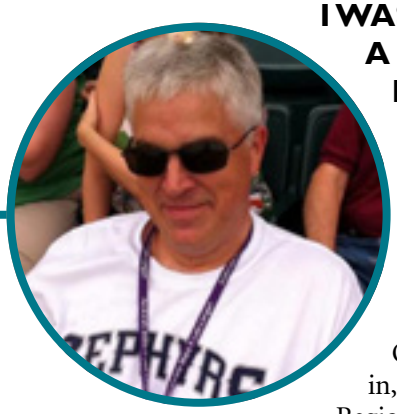
Gaylord
Your Trusted Source®

CALL: 1-800-448-6160
WEB: GAYLORD.COM
EMAIL: CUSTOMERSERVICE@GAYLORD.COM

Visit our **NEW DIGITAL CATALOG** *at* **Gaylord.com/2013ArchivalCatalog**.

From the Chair JOHN LEGLOAHEC

MARAC Chair



I WAS BORN IN A CROSSFIRE HURRICANE

New Orleans, LA—August 18: Today I am departing the Crescent City after attending the Society of American Archivists meeting in New Orleans where I participated in, among other things, the Regionals Summit created by SAA at the 2012 Annual Meeting in San Diego, CA. I also coordinated the 17th outing of JAL Tours to see some baseball. On Saturday evening, about 75 archivists boarded buses to Zephyrs Field to watch the New Orleans Zephyrs take on the Iowa Cubs. The home team emerged victorious. The photo accompanying the column shows your Chair enjoying some baseball.

As most of you may remember, when SAA last departed New Orleans—the city was devastated by Hurricane Katrina. Many SAA attendees at this year's meeting arrived in the city early to help with projects to help the city continue rebuilding after the tragedy eight years ago. When the MARAC Steering Committee met in July in Baltimore—we talked about many issues, including the MARAC Disaster Relief Fund. I am using a portion of my column to call on the membership to financially support this critical fund. Of course, the MARAC region faced its own meteorological crisis last Fall, with Super Storm Sandy crashing into the East Coast. Several MARAC repositories were hit very hard by the storm and received support from the Disaster Relief Fund. On October 24, Delaware Caucus Representative Heather Clewell will represent MARAC at a vendor expo and conference at the Biggs Museum in Dover, displaying various disaster recovery/preparedness suppliers and programs at the Fall meeting of the Delaware Disaster Assistance Team (DDAT). If you're in the area—stop by and say hello and hear more about MARAC's Disaster Relief Fund!

While it has been a very quiet hurricane season to date—it should be noted that Sandy struck near the end of the hurricane season, which ends November 30—MARAC needs to be prepared for any and all disasters that may strike the region. If members have not yet renewed their membership—I encourage all members to give what they can to the MARAC Disaster Relief Fund. You can read more information about the Fund on the MARAC website at http://marac.memberclicks.net/disaster-relief-. If your repository has suffered a natural disaster— please ask for help, you're not alone out there.

As I mentioned at the outset, my primary reason for attending the SAA Annual Meeting was to participate in the Regionals Summit, organized by SAA at the meeting in San Diego. At this meeting, representatives from across the country discussed the work of this group and how best to move forward. Following the meeting, a vote was held and the group has been renamed as the Regional Archival Associations Consortium (RAAC) and will be governed by a Steering Committee comprised of representatives from three multi-state, three state, and three local organizations. The Steering Committee will also include one SAA appointed non-voting member. I have submitted my information to serve as a member of this Steering Committee. This new group has a lot of potential and I look forward to helping with its important work.

Also at the Summer Steering Committee, two new working groups were formed to look at the way MARAC conducts itself. First, a "Committee on Committees" has been created to look at the current structure of MARAC's committees to see if there is some efficiency and streamlining that can be achieved. Second, as most of you know, MARAC recently undertook a membership survey—and the results were made available at recent meetings. A working group was formed to look at evaluating MARAC's strategic plan to conform to some of the concerns raised by the membership in the survey. At the Fall Meeting, you will hear more about both of these working groups as your leaders work to make MARAC work best for you.

Long-time MARAC members may recall the "green binders" that contained MARAC's Administrative Manual. In a project started by past Chair Danna Bell-Russell and finished by my immediate predecessor, Ed Galloway, the "green binders" have been reconstituted as a wiki. The wiki is expected to be approved by the Steering Committee at the Fall Meeting and will be made available to the membership soon after. If you aren't sure how MARAC does things, or you want to run for a position and MARAC and aren't sure what the job entails—the MARAC wiki will answer all of your questions!

Remember—MARAC is here for you—but we can only be as successful as the members make it—if you feel there is something in MARAC that you would like to do—I encourage you to contact me at legloaj@gmail.com. Please note the Nominations and Elections Committee has begun looking for candidates for the Spring elections, when we will elect a Treasurer, a Secretary, State Caucus Chairs, and members of the Finding Aids, Custer, and Nominations committees. I look forward to seeing everyone in the City of Brotherly Love!

John LeGloahec
MARAC Chair

Friends Meeting

Art and Advocacy along the Delaware

November 7-9, 2013 | Philadelphia, Pennsylvania

MARAC (Mid-Atlantic Regional Archives Conference) returns to Philadelphia this November for the first time since 2001. "Friends Meeting: Arts and Advocacy Along the Delaware" will be held from November 7 through 9 at the Hyatt Regency Penn's Landing. A number of sessions focus on art, artists, and archives, with others devoted to advocacy and outreach. Other programs and workshops relate to technology and software, classified documents found in collections, mysteries solved using archives, bringing previous experience to work in archives, and the effects of Hurricane Sandy on cultural institutions.

The plenary speaker will be Dr. Martin Levitt, Librarian of the American Philosophical Society. Dr. Levitt retired last year after 20 years of teaching the three-course archival sequence in Temple University's History program. He continues in his position at the APS. The luncheon speaker will be Sam Katz, Philadelphia businessman, civic leader, and former Mayoral candidate who has recently branched out into filmmaking with the epic series *Philadelphia: The Great Experiment.*

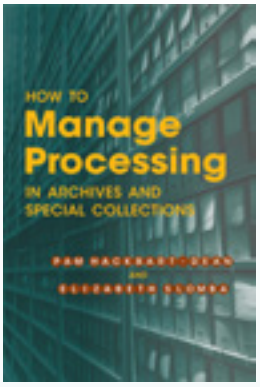
Tours include the new Barnes Foundation on the Parkway, mansions on the Delaware River, the Conservation Center for Art and Historic Artifacts, the American Philosophical Society, Temple University's Special Collections and Research Center, and Yards Brewery.

For more information, check out the conference program:
https://marac.memberclicks.net/assets/documents/marac_2013_philadelphia_conference_program.pdf

Book Review

How to Manage Processing in Archives and Special Collections by Pam Hackbart-Dean and Elizabeth Slomba

Reviewed by Annamarie C. Klose



The newly published manual *How to Manage Processing in Archives and Special Collections,* by Pam Hackbart-Dean and Elizabeth Slomba, focuses on best practices for archival processing. It's a cheery, crash-course to processing nirvana for a variety of readers from novice archivists and lone arrangers to seasoned archivists who are surrounded by mountains of backlogs. Hackbart-Dean and Slomba include guidance for working with paper collections, audiovisual materials, electronic records, and three-dimensional objects. The book excels at providing worksheets, checklists, decision-making trees, charts, and tables to guide readers with creating an organized, holistic processing program at their institution. The authors round out the book with chapters on "Training and Managing Processing Staff" and "Evaluation and Assessment."

This slender tome of 156 pages focuses on the art and science of processing efficiency. However, readers should not look to this book for rigorous archival theory. (I don't recall ever seeing the term respect des fonds used—but the gist is there.) The authors do pay suitable homage to the ubiquitous "More Product, Less Process" (MPLP), a.k.a. "minimal processing." While Hackbart-Dean and Slomba often advocate MPLP for many modern documents, they do allow room for "traditional" archiving and preservation for older documents and more challenging collections. Readers will have to consult other resources for more depth regarding description, as well. There are no examples of finding aids in the book. As a modern manual, the authors encourage a dizzying array of Web 2.0 technologies that may be lost on less tech-savvy archivists.

Hackbart-Dean and Slomba may not have all the answers in this manual but they provide the right questions for readers to develop their own answers. For archivists who are bogged down with backlogs or simply need practical guidance, the book's accounts of archival wisdom from other institutions and archival professionals will be a good launching point forward. The manual, also, includes a list of website resources and an excellent bibliographic essay of major works on archival theory, processes, technology trends, and more.

Make your outreach reach further.
Can you help me locate a theater poster from the early 1900s?
Can I order a publication-quality copy and pay for it online?
Your special collections are out there, within reach. Your users are finding your finding aids, discovering your digitized collections, and browsing your online catalogs. But can they simply click on a link to make reading room paging requests, or order copies, or just ask a question?
Aeon facilitates special collections services, replacing manual callslips and paper forms. New addons extend your outreach through integration with OCLC CONTENTdm® for shopping cart services and Compendium's Knowledge Tracker™ for optimum reference request management.
Learn how Aeon can help you make your outreach reach further.
Aeon. We play nice with others.
Aeon
Managing Special Collections
ATLAS SYSTEMS
Visit www.atlas-sys.com to sign up for a demo.

"The Worst and Most Dangerous Attack"

Laymen's Foreign Missions Inquiry

by Brigette C. Kamsler, Project Archivist, The Burke Library at Union Theological Seminary, Columbia University Libraries

I am a Project Archivist at the Columbia University Libraries' Burke Library at Union Theological Seminary. I am funded by a three-year grant from the Henry Luce Foundation to process and make available collections from the Missionary Research Library (MRL) Archives and the William Adams Brown (WAB) Ecumenical Library Archives.

MRL contains unique collections from missionaries and missionary organizations from six continents in the late 19th and early 20th centuries. This record group contains a broad range of field reports, demographic surveys, and other analytical data. As a result, the MRL documents the cultural and social realities of indigenous populations in substantive detail.

Founded in 1945 at Union Theological Seminary, WAB contains over 30 collections, which serve as a source for the documentation and study of modern ecumenism. Today the archives include records of New York, national, and international ecumenical organizations and communities, as well as records from ecumenical conferences (Protestant and Catholic dialogue) that have shaped global Christianity.

Since I began my job in August 2011, I have heard various collections were "controversial." Some of these so-called "controversial collections" made perfect sense to me, such as Burke's collection of Near East Relief Committee Records. Another collection that was always shaded in this light was MRL12: Laymen's Foreign Missions Inquiry (LFMI) Records, donated by the Inquiry itself.

I stayed away from the LFMI collection for a long time, almost afraid to take it on. It was in poor condition with many of the papers fragile and brittle. At approximately thirty linear feet, it was also one of the larger collections in MRL. I was unsure of why exactly it was controversial. Was it because there were rare documents and photographs that depicted something of which the world wasn't aware —topics of war, genocide, or something else? I would ultimately realize that the controversy lay with the **Inquiry** itself and their subsequent findings.

Taming the Beast

Fast-forward to March 2013 when I had over eighty completed collections totaling over 350 linear feet under my belt. I wanted to focus on getting large and important collections available, but I still had questions and concerns about LFMI. For guidance I went back to the Luce Project proposal which was presented to the Luce Foundation in September 2010. It states:

> "This project will process the collection so that they are organized and described, with basic preservation treatment through stabilization in acid-free containers, ordered arrangement, and removal of corrosive metals and other materials. This arrangement of the materials will enable more advanced preservation treatment, including encapsulation of photographs, production of acid-free surrogate copies, and selective digitized copies."

My answer had been in front of me the entire time: More Product, Less Process! Along with doing basic work on the existing collection, using the MPLP principles I was able to integrate six feet of material that had come from backlog. The collection grew to a total of 31.25 linear feet.

Controversy Unveiled

I now finally understand why this collection was considered so controversial, and after working with missionary and ecumenical materials for two years, I agree!

Laymen's Foreign Missions Inquiry formed in 1930 to conduct a thorough investigation of foreign missions in Asia. Missionary Boards were aware of the Inquiry and cooperated as needed, but the Inquiry was independent of Missionary Boards themselves.

The Inquiry consisted of two stages. The first began in late 1930, when the Institute of Social and Religious Research sent twenty-seven "Fact-Finders" to Asia to collect data on missionary work and local conditions. Specialized research teams compiled extensive background information on missionary work in India, Japan, and China before sending the Fact-Finders to spend several months in each of the countries.

The second stage began in September 1931 with a "Commission of Appraisal," consisting of fifteen laymen, laywomen, and ministers who spent nine months visiting the fields of the Inquiry. The Commission then combined their own observations with the preliminary reports of the Fact-Finders to compile a final *Report of the Laymen's Foreign Missions Inquiry*. This *Report* was formally presented to the Mission Boards on November 18-19, 1932 in New York City.

The *Report* was considered to be "the most searching and exhaustive accumulation of missionary data ever undertaken." It offered a bold critique of the entire missionary enterprise, highlighting major inadequacies in both the theology and practices of the Boards and individual missionaries. Its criticisms of the Boards were particularly scathing, stating that "the trail of self-interest within the organization lies like the trail of a serpent over the mission of Asia," and that the Commission could see "no ground for a renewed appeal for the support, much less for the enlargement, of these missions in their present form..."

Public controversy surrounding the *Report* was considerable, with many repudiating the whole volume as "the worst and most dangerous attack ever made" on foreign missions. However, in spite of the outcry, the Inquiry was still considered by many to be the most notable and challenging statement regarding mission work since the Jerusalem Council in 1928. The majority of the Boards welcomed it as a worthwhile endeavor, accepting most of the practical recommendations. Copies were sent to most mission stations by their boards, and missionaries were urged to give it their careful consideration. The Methodist boards even commended the Inquiry for being "in full accord with the temper of youth today," which they believed would "give new meaning and effect to the Christian message as it is presented to this disturbed and distracted modern world."

Final Thoughts

It makes sense to me now why the collection was and still is controversial, and I look forward to entering my third and final year of the Luce Project having made it available. Missionary work still continues and it would be interesting to compare the findings of the *Report* to mission work today. Are the findings still current? Did individuals and boards truly accept and implement the recommendations put forth by the Inquiry? LFMI also reinforced for me the entire reason for my project: Making records available. I look forward to new scholarship which will certainly come out of these intriguing collections.

Sources

From the materials in the collection, and:

Baker, Archibald G., "Reactions to the 'Laymen's Report'," *The Journal of Religion*, Vol. 13, No. 4 (Oct., 1933): University of Chicago Press, pp. 379-398.

Hocking, William E. & the Commission of Appraisal, *Re-thinking Missions: A Laymen's Inquiry After One Hundred Years*, New York: Harper & Bros., 1932.

Laymen's Foreign Missions Inquiry, *Report of the Commission of Appraisal of the Laymen's Foreign Missions Inquiry*, 1932.

Speer, Robert E., *"Re-Thinking Missions" Examined,* New York: Fleming Revell Co., 1934.

The author may be contacted at bck2115@columbia.edu

State and Local News

DELAWARE

Delaware Public Archives Dedication of Caley Postcard Collection and SAR Donation Highlight Recent DPA Events

Delaware Public Archives (DPA) Director Stephen M. Marz with Irene Caley at the ceremony celebrating the donation of the Caley Postcard Collection

On June 5, the Delaware Public Archives celebrated the donation of the George and Irene Caley Postcard Collection with a ceremony and the official unveiling of an exhibit honoring this unique collection. With Irene Caley in attendance, Secretary of State Jeffrey W. Bullock presented Mrs. Caley with an official tribute from Governor Jack Markell for her generosity.

Known as the "George and Irene Caley Postcard Collection," the collection consists of more than 6,500 Delaware postcards. Some Eastern Shore Maryland and Virginia postcards are also included. The postcards date from 1900 to 2002. Subjects found within the collection include local attractions, businesses, houses, churches, public buildings, local events, street scenes, recreation, and transportation. While this new collection includes numerous postcards for Wilmington, Dover, and Rehoboth, it also contains cards for lesser known Delaware locations such as Collins Beach, Kenton, Woodland Beach, Lincoln, and Oak Orchard. As stated by State Archivist and Delaware Public Archives Director Stephen M. Marz, "this collection is truly a visual history of the First State and represents how communication was shared during much of the 20th century; many of the postcards include correspondence on the back which share a particular moment and place in time between the sender and the recipient. We are so thankful to Mrs. Caley for donating this wonderful collection to the Archives and the citizens of Delaware." The Delaware Public Archives has digitized this entire collection that includes the front and correspondence side of each postcard. This collection is now fully accessible on the Archives website (archives.delaware.gov).

Delaware Society of the Sons of the American Revolution (DSSAR) members join Delaware Public Archives Director Stephen M. Marz for the donation of the DSSAR membership applications. From left: Troy Foxwell, First Vice President; George Contant, member; Michael Keen, historian; Director Marz; George Jones, President; George Locke, Secretary; Jack Lewis, Past President.

On August 7, the Delaware Society of the Sons of the American Revolution donated to the Delaware Public Archives 700 successful applications for membership to their organization dating back to the early 1890s. These original documents are a wealth of family history information and will be instrumental in helping the genealogy community make connections to their Revolutionary War roots. Director Marz added "This will be a heavily used collection because it contains so much information on Delaware families. The SAR deserves a tremendous amount of credit for donating these records to the Archives. These documents go back to the beginnings of the organization. To have this collection at the Delaware Public Archives is truly an honor."

Winterthur Library

The latest library exhibition at Winterthur is *"Charles Magnus: Mapmaker and More."*

Charles Magnus (1826-1900), a native of Germany, came to the United States around 1850 and within a few years opened a business in New York City printing maps and other items. His most ambitious project was Magnus's Commercial Atlas of the World, which featured more than 150 leaves of maps depicting all of the Earth's continents. Magnus extended his mapmaking accomplishments to publish bird's eye views of American cities and towns and illustrated lettersheets decorated with maps.

In addition, Magnus printed many other products that we now call printed ephemera: reward of merit cards, songsheets, games, puzzles, lettersheets illustrated with things other than cartographic images, comic valentines, photographs, bank labels, and books.

Magnus's reputation grew slowly until the Civil War when he became one of the most prolific printers in New York, issuing thousands of products in support of the Union cause.
The Winterthur Library has about 350 examples of Magnus's work. Presented in the exhibition is a selection. One case focuses on his maps, another highlights his Civil War printing, and the third showcases his varied non-Civil War products.

Winterthur and Oak Knoll Books has just published *Charles Magnus, Lithographer: Illustrating America's Past, 1850-1900.*

Delaware Historical Society

The Delaware Historical Society opened a major new exhibition, "Forging Faith, Building Freedom: African American Faith Experiences in Delaware, 1800-1980" on September 27, 2013. This exciting exhibition, coinciding with the bicentennial of Peter Spencer's founding of the African Union Methodist Church and the August Quarterly in 1813 and 1814 respectively, presents the key role that Delaware and Delawareans played in the development of independent African churches in the late 1700s and early 1800s. The exhibition also includes materials on notable black preachers, church life, and how black houses of worship have interacted with the larger world. "Forging Faith, Building Freedom"

Senior Choir, Bethel A.M.E. Church, Wilmington, 1934. Sanborn Collection, Delaware Historical Society

presents a remarkable collection of objects, images, and documents from Delaware churches, individual lenders, other institutions and the Delaware Historical Society's collections. With design and fabrication by the Delaware Division of Historical and Cultural Affairs and funding from the Delaware Humanities Forum, this project is a true community effort. "Forging Faith, Building Freedom" will be on display at the Delaware History Museum (www.dehistory.org) through summer of 2014.

- *Caucus Representative*
  Heather A. Clewell
  (302) 888-4634
  hclewe@winterthur.org

WASHINGTON, DC

No news to report.

- *Caucus Representative*
  Andrew Cassidy-Amstutz
  (301) 821-5244
  andrew.cassidyamstutz@gmail.com

MARYLAND

Bowie State University

The HBCU Photographic Preservation Project continues at Bowie State University with an additional $8,000.00 and an extension from May until September 30, 2013. This grant is funded by the Andrew Mellon Foundation, and administered by LYRASIS, the HBCU Library Alliance, the Conservation Center for Art and Historic Artifacts (CCAHA), the Art Conservation Department at the University of Delaware, and the Image Permanence Institute (IPI). The additional funding will support a student assistant, completion of rehousing the collection, purchase of more rehousing and preservation supplies, and preservation training in future digitization of photographic materials. The project began in March 2012, providing student internships and training, consultation with conservators, training in photographic history, methods, and preservation, environmental monitoring, and equipment, tools and supplies for rehousing and preserving the photograph collection.

The unique structure of this grant has been especially helpful to the collection at Bowie State, which had never been processed, and had lost any original order, and much of the identifying information about the images. The collection has now been organized into ten broad categories with numerous subcategories. The next step is to inventory the photograph collection, which will allow them to more effectively use volunteer help from students, faculty and staff, and alumni to aid in identifying unknown people and events. The inventory process has begun, using an Excel spreadsheet that they designed to include 17 different data fields, including location, descriptive information (4 fields), dates, sizes and formats of material (10 fields), and additional notes.

In June they also received news that another grant application to fund a student technical assistant until May 2013 had been successful, so that the inventory and cleanup work on the photograph collection will proceed without interruption. In addition, Bowie State hosed a meeting of USMAI Archivists on June 11, where general news and issues were shared before touring BSU Archives, and then adjourning for lunch.

State and Local News

Salisbury University
Salisbury University Archivist David Ranzan has published an edited volume, Surviving Andersonville: One Prisoner's Recollections of the Civil War's Most Notorious Camp. Released in May 2013 by McFarland and Company, the publication offers a first-person account of a Union soldier's daily adversity while a prisoner of war from 20 September 1863 to 4 June 1865. Ranzan is currently working on another documentary work with Dr. John Wolter, former chief of the Library of Congress Geography and Map Division, entitled With Commodore Perry to Japan: The Journal of William Speiden, Jr. (1852-1855). The book is scheduled to be released by the U.S. Naval Institute Press in November 2013. This past June, Leslie Van Veen has joined the staff as the Access Archives Specialist.

- *Caucus Representative*
  Elizabeth Novara
  (301) 314-2712
  enovara@umd.edu

NEW JERSEY

New Jersey Caucus Meeting

Approximately 20 members of the New Jersey Caucus attended a caucus meeting on July 30 at the Monmouth County Historical Association in Freehold, New Jersey. Before sitting down to discuss issues in the New Jersey Caucus, members were given a tour of the Association's current exhibition of Micah Williams portraits by museum curator Bernadette Rogoff. Archivist Laura Poll gave a tour of the archives after the meeting. Thanks go to Laura for making such a beautiful space at MCHA available for the meeting!

The Caucus Archival Project Evaluation Services (CAPES)
'Discover Unexplored Preservation Opportunities at your Library with the CAPES Program' was presented by the History and Preservation Section during the New Jersey Library Association Annual Conference, Tuesday June 4, 2013, at The Revel Hotel in Atlantic City, New Jersey.

The Caucus Archival Project Evaluation Services provides professional evaluations of historical and archival collections held by New Jersey archives, libraries, historical societies, and other agencies. It is free to eligible applicants and funded by the New Jersey Historical Commission and run under the auspices of the New Jersey Caucus of the Mid-Atlantic Regional Archives Conference (MARAC).

There was also an afternoon poster session with the same title where CAPES consultants answered questions and application forms and promotional materials were available.

The panel, all members of MARAC, were (L to R) Frederic C. Pachman, Program Moderator and CAPES Coordinator, Elsalyn Palmisano, Consulting Archivist, Monmouth Medical Center and CAPES Consultant, Elizabeth McDermott, Local History Librarian, Red Bank Public Library and CAPES Grant Recipient, Mary McMahon, Archivist, North Jersey History Center. Morristown & Morris Township Library and CAPES Consultant, Joseph DaRold, Director, Plainfield Public Library and CAPES Grant Recipient

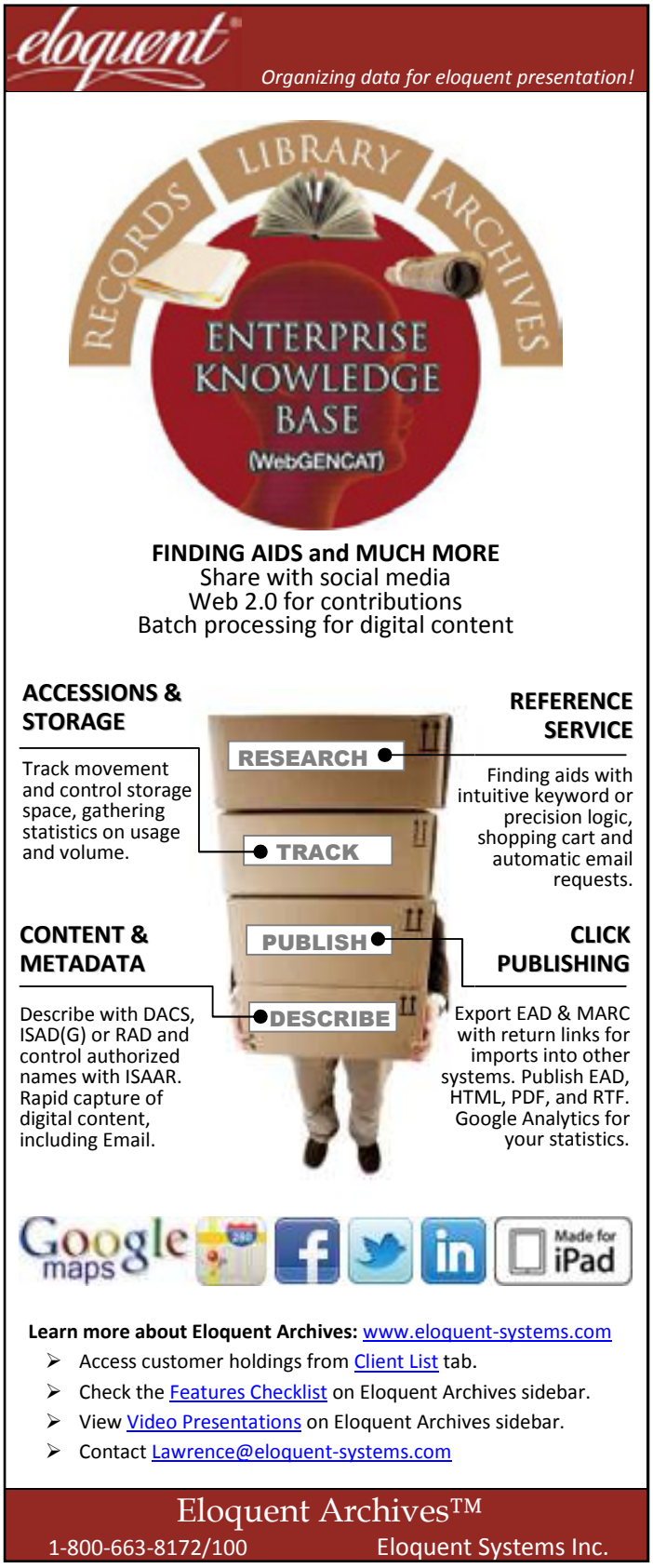
Monmouth County Cheryl A. Cook Receives Jane Clayton Award from Monmouth County
Monmouth County Clerk M. Claire French Cheryl A. Cook was be presented with the Jane Clayton Award on Archives and History Day, October 12, at the Monmouth County Library. The award, given annually since 1997, honors an individual who, over a substantial number of years, has made

exceptional contributions to an awareness, understanding, and/or preservation of the history of Monmouth County. Since her retirement as Head of Collection Development for the Monmouth County Library in 1999, Cook has worked diligently to preserve and enhance historical resources in Freehold Township. She created a museum for Early Childhood Education at the West Freehold Schoolhouse in 1999. She then spent several years establishing the Oakley Farm Museum that opened in 2002. More than 15 Eagle Scouts have done their projects at the farm, which includes the entire contents of a 19th century village blacksmith shop Cook acquired from the Vanderveer family. In 2003, she played a leadership role in the founding of the Freehold Township Heritage Society, which raises funds for preservation projects, including the restoration of the Georgia Road Schoolhouse that reopened in 2010. Cook also was instrumental in creating a museum at the Solomon property now located in Mount's Corner Shopping Center. The Barn is now the home of the Jewish Heritage Museum of Monmouth County, founded in 2006. These are but a few of Cook's many achievements that have enhanced the preservation of historic buildings and enabled public history education and programs. "Without question," stated County Clerk French, "Cheryl Cook is deserving of this recognition of her achievements.

- *Caucus Representative*
  Caryn Radick
  (848) 932-6152
  cradick@rulmail.rutgers.edu

NEW YORK

Metropolitan New York Library Council (METRO) has been awarded $498,135 as part of the 2013 Laura Bush 21st Century Librarian Program from the Institute of Museum and Library Services (IMLS) for the "National Digital Stewardship Residency in New York" (NDSR-NY) program. This 3-year grant will support the development of a select group of recent MLS and related master degree recipients by providing advanced training and hands-on experience in the unique knowledge and skills required for the selection, management, and ongoing accessibility of digital materials. Residents selected to participate in the NDSR-NY program will serve 9-month paid residencies working on digital stewardship initiatives within local libraries, archives, museums, and other organizations managing digital content. Built around a cohort model, the program will also feature a preliminary immersion course, ongoing seminar-based training, site visits, and special events. Jefferson Bailey is the grant's Primary Investigator. He is


eloquent
Organizing data for eloquent presentation!
RECORDS
LIBRARY
ARCHIVES
ENTERPRISE KNOWLEDGE BASE
(WebGENCAT)
FINDING AIDS and MUCH MORE
Share with social media
Web 2.0 for contributions
Batch processing for digital content
ACCESSIONS & STORAGE
Track movement and control storage space, gathering statistics on usage and volume.
REFERENCE SERVICE
Finding aids with intuitive keyword or precision logic, shopping cart and automatic email requests.
RESEARCH
TRACK
PUBLISH
DESCRIBE
CONTENT & METADATA
Describe with DACS, ISAD(G) or RAD and control authorized names with ISAAR. Rapid capture of digital content, including Email.
CLICK PUBLISHING
Export EAD & MARC with return links for imports into other systems. Publish EAD, HTML, PDF, and RTF. Google Analytics for your statistics.
Google maps
Made for iPad
Learn more about Eloquent Archives: www.eloquent-systems.com
Access customer holdings from Client List tab.
Check the Features Checklist on Eloquent Archives sidebar.
View Video Presentations on Eloquent Archives sidebar.
Contact Lawrence@eloquent-systems.com
Eloquent Archives™
1-800-663-8172/100
Eloquent Systems Inc.

State and Local News

also Project Manager for the grant at Brooklyn Historical Society. Along with Jacob Nadal, BHS's Director of Libraries and Archives, both are METRO's partners on the project. An affiliated project, "Testing the National Digital Stewardship Residency Model in Boston, MA" was awarded by IMLS to a team from Harvard University and MIT. Both the New York and Boston projects will extend and refine the National Digital Stewardship Residency program currently underway in Washington D.C. and being run by the Library of Congress. These second iterations of the NDSR program will continue to develop and refine a sustainable, extensible model for postgraduate residencies combining advanced training and experiential learning. The NDSR-NY program is currently underway with resident recruitment beginning soon and the first class of residencies scheduled to start in Summer 2014. Questions about the project can be directed to Jefferson Bailey, jbailey@metro.org.

- *Caucus Representative*
  Susan Woodland
  (917) 606-8259
  swoodland@ajhs.org

PENNSYLVANIA

Conservation Center for Art & Historic Artifacts

A six-week online campaign to save Pennsylvania's Top 10 Endangered Artifacts, an innovative experiment in nonprofit crowdfunding, launched September 19. Through midnight of November 1, the public is encouraged to support the preservation of 10 fascinating historic objects from every region of the state through voting, sharing and donating at PATop10Artifacts.org. From historic manuscripts, books and films to 18th-century butterfly specimens and a wig worn by a congressman instrumental in abolishing slavery, each of these artifacts illuminates an important facet of the nation's history.

Participating organizations are: The Academy of Natural Sciences of Drexel University, American Philatelic Society, Carnegie Museum of Art, Chester County Historical Society, LancasterHistory.org, Mennonite Heritage Center, Old Economy Village, Pennsylvania Academy of the Fine Arts, Pennsylvania Anthracite Heritage Museum, and Schwenkfelder Library & Heritage Center.

Pennsylvania's Top 10 Endangered Artifacts, a statewide initiative created by CCAHA, began in January with a statewide call to nonprofit institutions in the Commonwealth of Pennsylvania to nominate artifacts in need of conservation. An independent review panel of collections care professionals chose the top 10 artifacts from 60 submissions, based on their historical and cultural significance and need for conservation.

"Our goal with this campaign is to showcase the state's historic treasures and the need to preserve and protect our heritage for future generations," says Ingrid Bogel, Executive Director of CCAHA. "We've created this program to give institutions a new platform through which to share their stories and to give people a chance to show their support by voting as many times as they'd like, sharing their favorite artifacts with friends through social media, and supporting the conservation of these artifacts with online donations."

Voting began on Thursday, September 19 on PATop10Artifacts.org and ends on Friday, November 1 at midnight. At the conclusion of the campaign, institutions that meet their fundraising goals will begin the conservation process and the artifact garnering the most votes will be named the winner of The People's Choice Award. In the spirit of friendly competition, institutions throughout the state will be rallying their communities to express their support for these unique objects and the history they represent.

Pennsylvania's Top 10 Endangered Artifacts is supported by The Pew Center for Arts & Heritage and by The Beneficial Foundation. The project is part of CCAHA's Save Pennsylvania's Past initiative, a multi-year, statewide effort to protect and preserve the millions of objects and historic artifacts that shape the Commonwealth of Pennsylvania's history and define our nation. For more information about the initiative and each institution's artifact, please visit PATop10Artifacts.org.

Archives Service Center, University of Pittsburgh

Archivists at the Archives Service Center (ASC) have been busy exploring new avenues to expose their collections to more potential users. They have leveraged Pitt's Library System implementation of LibGuides to create several of their own, including "Using the Archives," "Genealogist and Family Historians," "Audio-Visual Resources at the ASC," and "Resources on the 1892 Homestead Steel Strike." Many of the LibGuides can be viewed directly from their website (www.library.pitt.edu/archives-service-center) which, along with the entire University Library System, has undergone a dramatic update. The pages now have a fresh new look and feature search boxes and navigation tools that will hopefully make information about the facility and collections readily accessible to potential researchers. They also created an ASC

Facebook page (www.facebook.com/pittarchives) which allows them to easily post messages about newly processed collections, changes in hours, and highlight holdings that reflect anniversaries or events in the community. In the first month they received over 125 "likes" and have "reached" more than 800 people. So, the next time you're out surfing the web check them out by stopping by their website and liking them on Facebook!

There are two newly processed collections that ASC wishes to highlight. The Joseph Hart Larwill Notebook (UA.91.A3) was recently made available for researchers as part of the University Archives. From approximately 1801-1803 Larwill attended the Pittsburgh Academy, which was the name of the original educational institution that would become the University of Pittsburgh in 1908. The notebook is filled with mathematical problems and solutions that offer a glimpse into his future career as a surveyor, as well as the curriculum of the day. While school notebooks are not a rarity in manuscript collections, the Larwill volume provides a unique view of Pitt's early history because several disasters in the school's first 75 years, such as fires and floods, had either destroyed or severely damaged the facilities, leaving little documentation about the university's first decades. Larwill would leave Pittsburgh shortly after his attendance at the Academy and go on to survey significant plots of land in eastern Ohio, where he would eventually map frontier sites such as Fort Meigs and the town of Wooster.

The John M. Tate Collection of Notes, Pictures and Documents Relating to the Harmony Society (DAR.1946.02) was processed as part of the Darlington Library. As a young man, Tate became fascinated with the German-speaking Christian communal group known as the Harmony Society which began in the early 19th century under the leadership of George Rapp. The group eventually created the town of Economy along the Ohio River in Beaver County, Pennsylvania, 16 miles northwest of Pittsburgh. The Harmonists were known for their production of silk fabric, wine making, and the cultivation of a variety of fruits, vegetables and grains. In the mid-19th century the organization made large investments in the expanding railroad industry, which was extremely lucrative for its members. In the late 1880's, Tate became a trusted friend of the Harmonists, which were declining in numbers. He, like so many young people of the time, became an amateur photographer and was permitted to shoot images of members of the society, its many buildings, and surroundings. Likewise, he was able to obtain documents from the society that would reflect pivotal events in its nearly century long history.

Tate then created a single bound volume containing the photographs, documents and a narrative on the history of the Harmonists. The volume served as a show piece for Tate, who later donated it to the University of Pittsburgh. Today, you can visit the homes and workplaces of the Harmony Society at Old Economy Village, a museum owned and operated by the Pennsylvania Historical and Museum Commission in Ambridge, Pennsylvania.

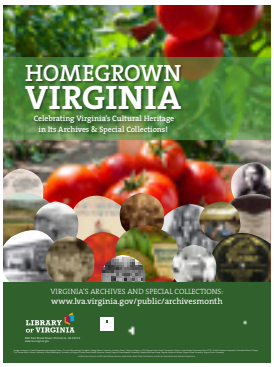
Both the Larwill Notebook and the Tate Collection have been digitized and are available for researchers to download from the online finding aids, which are available at: http://digital.library.pitt.edu/ead.

Wistar Institute

Nina P. Long retired as Library Director and Archivist from the Wistar Institute on Sept. 4, 2013. Long is starting her own consulting company called Nina P. Long, Collections Research Services and can be contacted at 302-778-5925; a website will be launched soon.

- *Caucus Representative*
  Dyani Feige
  (215) 545-0613
  dfeige@cchaha.org

VIRGINIA



The Library of Virginia, in conjunction with the Virginia Caucus of the Mid-Atlantic Regional Archives Conference (www.lib.umd.edu/MARAC) and the (www.lva.virginia.gov/involved/about.asp) Library of Virginia Foundation, has produced a poster commemorating the commonwealth's archival and special collections, repositories and the rich, cultural record they protect to celebrate Archives Month. Fifteen archival repositories from across the state contributed images to the poster. The poster, bookmark and other information about Archives Month in Virginia can be found here: www.lva.virginia.gov/public/archivesmonth/2013/index.htm

- *Caucus Representative*
  Laura Stoner
  (804) 340-2281
  laura@vahistorical.org

State and Local News

WEST VIRGINIA

Preservation Alliance of West Virginia Holds Mini-Conference

The Preservation Alliance of WV held a mini-conference in Morgantown on 20-21 September 2013. Highlights include: Civil War walking tour of downtown Morgantown; historic book sale; historic wood window rehabilitation workshop; and a full-day workshop with Donovan Rypkema, historic preservation economics expert.

Adapted from an article on the PAWV website, August 2013.

Blue Sulphur Springs Pavilion Project Moving Forward

From an animal "lick" to a fashionable health resort to a Baptist Seminary to a Civil War campground and hospital to an icon of the storied past, the Blue Sulphur Spring has played many roles in West Virginia's history.

Now everyone can be assured that it will continue to play a role in the lives of visitors and local citizens for many years to come thanks to the generosity and foresight of Mrs. Rebecca Fleshman Lineberry. In April 2013, Mrs. Lineberry donated the Blue Sulphur Springs Pavilion and two acres of land to the Greenbrier Historical Society. This donation will allow for the preservation and historical interpretation of the site and Pavilion.

The Pavilion was built in 1834 along with the rest of the resort, including a 200-room hotel and bathhouse. Noteworthy guests in the 1840s included Robert E. Lee, Henry Clay, and Presidents Andrew Jackson and Martin Van Buren. During the Civil War the resort buildings were used by both sides as a camp and hospital. Although the Union Army burned the resort in 1864 to prevent its use by enemy troops, the Pavilion survived.

Most material adapted from an article in the PAWV newsletter, Summer 2013.

General's Battle Sword Gets New Home 150 Years After Vicksburg Campaign

The battle sword of General Joseph A. J. Lightburn (1824-1901), a West Virginian who fought under Ulysses S. Grant at Vicksburg, was recently donated to the West Virginia and Regional History Center. During the siege of that city a bullet struck the sword's scabbard, leaving a deep dent and thereby sparing the General's life. Evidence of Lightburn's good fortune can still be seen on the scabbard to this day.

As impressive as it is, the sword is but one of many precious Civil War artifacts owned by the general that were generously donated by Lightburn's descendants. The collection includes his .44 caliber Colt revolver (1860 model), field compass, bullet mold, epaulets, and a dress sword with scabbard.

Born in Pennsylvania, Lightburn moved with his family to Lewis County in 1840, becoming friend and neighbor of Thomas Jackson, who later achieved fame as "Stonewall" Jackson. In addition to serving at Vicksburg, General Lightburn also expelled Confederates from the Kanawha Valley in 1862, fought at Missionary Ridge in 1863, and substantially participated in the Atlanta Campaign of 1864 under General Sherman. At the war's end, he returned home to Lewis County, serving as a minister at Broad Run Baptist Church.

Adapted from the blog on the West Virginia and Regional History Center website, August 2013.

River Transportation Onboard at August 6 Program

On August 6, 2013, Gerald W. Sutphin presented "West Virginia Rivers, Steamboats and River Improvements" at the Tuesday evening lecture in the Archives and History Library of the Culture Center in Charleston. Sutphin is recognized as one of the United States' foremost inland rivers and river transportation historians.

The invention and development of the Western River steamboat set the stage for America's Industrial Revolution, which transformed the United States and West Virginia. Sutphin made a visual presentation on West Virginia rivers that were improved due to the invention and development of the Western River steamboat, and discussed how steam packets, towboats, ferries, and showboats impacted citizens and the growth of the state.

Adapted from the newsletter *West Virginia Archives and History News,* August 2013.

Saloons, Liquor, and Guns in Coal Camps Discussed at August 8 Lecture

On August 8, 2013, Dr. Paul H. Rakes, Associate Professor of American History at WVU-Tech, presented "'Don't Cuss Me': Saloons, Liquor, and Gunplay in West Virginia's Early Coal Camps" at the Thursday evening lecture in the Archives and History Library in the Culture Center in Charleston.

Economic opportunity attracted a number of people to the southern West Virginia coalfields in the late 19th and early

20th centuries. The early coal camps in Fayette and McDowell counties and along the Cabin Creek District of Kanawha County witnessed a dramatic increase in population on what was, in essence, an industrial frontier. The attraction of liquor, saloons, and guns on this frontier led to frequent violence among a predominantly transient male population. The rise in violence in the coalfields caused political problems for West Virginia Governor Albert B. White and also found the state Supreme Court of Appeals wrestling with interpreting the cases within the change of legal philosophy from "No Duty to Retreat" to "Back against the Wall." In fact, before the coal camps matured, these areas of West Virginia bore a striking similarity to the more famous tales of the late 19th-century American West.

Paul Rakes is a third-generation coal miner of twenty years who then earned his Ph.D. in history at West Virginia University. His research focuses on mining in West Virginia, and he has produced historical essays for scholarly journals, including *Appalachian Studies and West Virginia History.*

Adapted from the newsletter *West Virginia Archives and History News,* August 2013.

Fall Evening Workshops and Lecture Schedule at the Culture Center in Charleston

September 10, Tuesday
Dr. Bob Barnett
"Hillside Fields: A History of Sports in West Virginia"

October 1, Tuesday
Dr. David E. Rotenizer
"An Introduction to the Grave Creek Mound Archaeological Complex"

November 5, Tuesday
Terry Lowry
"The Battle of Charleston and the Kanawha Valley Campaign"

Adapted from the newsletter *West Virginia Archives and History News,* August 2013.

- *Caucus Representative*
  Nat DeBruin
  (304) 696-3524
  debruin@marshall.edu

CROWLEY
Speaks Volumes
www.thecrowleycompany.com
When it comes to capture hardware and digitizing services for archival preservation and public access, few others can offer the experience and wide-ranging solutions of The Crowley Company
• Book scanners and copiers for everyday use, archival preservation and walk-up patrons
• Microform scanners and digital viewers
• Special collection scanning, digitizing, processing and archive-writing
To find out more, visit thecrowleycompany.com or call (240) 215-0224

LINKING YOUR ENCODED ARCHIVAL DESCRIPTION TO FLICKR

A method for showing off low-resolution images from your repository and linking them to your finding aids

Eric Fritzler, Archivist, American Jewish Historical Society, Center for Jewish History

Recently, Society of American Archivists published *Archival Arrangement and Description*[i]. In it, several authors contribute modules on relevant subjects, including archival metadata standards, processing digital records, and evaluating descriptive and access systems. In the conclusion to his module "Designing Descriptive and Access Systems," Daniel A. Santamaria acknowledges the push that archival institutions can feel, regardless of size and resources, to provide online access to digitized portions of their respective collections, although they may lack an organized digitization program or the resources to create a digital repository. His module deftly outlines options available to institutions with limited time and resources, including appendices with a summary of recommendations from simple to very advanced and sample workflows and tools for small repositories. Santamaria offers that allow repositories to provide better access to the materials in their care[ii].

Elsewhere, Santamaria identifies a powerful method for creating links from an institution's encoded archival description (EAD) finding aids to folders digitized and saved as portable document format (PDF) files on a public directory[iii]. Using an XML editor, such as Oxygen, Liquid, or XMetaL, it is possible to insert a <dao> element into an encoded finding aid to create links to digitized archival material. In his presentation on what he calls medium-scale digitization, Santamaria provides the relevant excerpt of an encoded finding aid:

```
<c03 level="file">
<did>
        <unitid type="barcode">32101052478102<unitid>
        <container type="Box" label="Box">1</container>
        <container type="Folder" label="Folder">5
        </container>
        <unittitle>Alexander, Stephen</unittitle>
        <unitdate>1926 July</unitdate>
        <dao
        xlink:href="https://webspace.princeton.edu/users/mudd/Digitization/32101052478102.pdf"/>
</did>
</c03>
```

In a similar spirit, there is a method available to archival institutions interested in creating links between their encoded finding aids and Flickr, the photo management and sharing application. Over the last several years, many archival repositories have successfully shared low-resolution digitized images on Flickr as a form of outreach to new potential users, to help with identification of places and people, and to promote an institution's assets. However, with the assistance of an XML editor, an even greater connection can be formed between an institution's images uploaded to their Flickr account and their encoded finding aids. The method has, with two variations of the EAD elements listed below, salient benefits that are different from making entire folders available in the form of PDFs. First, since entire folders may not warrant digitization, linking between an image on Flickr and an encoded finding aid can offer a targeted, item-level set of images. Second, while the metadata for an image uploaded to Flickr cannot replace good collection level description found in a finding aid or catalog record, Flickr has the infrastructure to create succinct item-level metadata for uploaded images. Third, the links between Flickr and an encoded finding aid are reciprocal, in that it is very easy to send users from the item-level metadata for an image on Flickr back to the encoded finding aid with the initial links[iv]. For a one-to-one relationship between an uploaded Flickr image and a component in a finding aid:

```
<c02 level="file">
<did>
<container type="box">4 </container>
<container type="folder">11</container>
<unittitle>Purim Party at Ludwig Satz and Lillie Feinman Satz's House</unittitle>
<unitdate>undated</unitdate>
</did>
        <dao linktype="simple" actuate="onrequest" show="new"
        href="http://www.flickr.com/photos/center_for_jewish_history/3420866835"/>
</c02>
```

In an encoded finding aid, this version can be used when there is only one image associated with a particular folder. Whereas for a one-to-many relationship between several uploaded Flickr images and a component in a finding aid, a slightly more complicated variation is required:

```
<c03 level="file">
<did>
<container type="box"> 760</container>
<container type="folder">8</container>
<unittitle> Warsaw Ghetto Memorial Meeting</unittitle>
<unitdate>1953</unitdate>
</did>
        <scopecontent><p> Box 760, Folder 8 contains two digitized photographs of the American Jewish Congress
        sponsored Warsaw Ghetto Memorial Meeting in 1953, featuring Rabbi Israel Goldstein, Shad Polier, author Isaac I.
        Schwarzbart, and cantor Moshe Koussevitzky. <lb />
        <extref actuate="onrequest" show="new"  href="http://www.flickr.com/photos/center_for_jewish_
        history/8663437590">Shad Polier speaking at the Warsaw Ghetto Memorial Meeting, 1953</extref><lb />
         <extref actuate="onrequest" show="new"  href="http://www.flickr.com/photos/center_for_jewish_
        history/8663437554">Warsaw Cantor Moshe Koussevitzky at the Warsaw Ghetto Memorial Meeting, 1953</
        extref>
         </p></scopecontent>
</c03>
```

As with most things, several provisos are in order. The two variations of the method discussed above should not substitute for a more robust digitization program that includes a preservation or master digital version of a photograph held in some sort of repository (or even an external hard drive) as well as a view or service image for users (online or otherwise). The method discussed seems especially helpful for publicizing select assets from particularly important or noteworthy archival collections or holdings at an institution, such as an image of a university president shaking Lyndon B. Johnson's hand, rather than for an entire family's photograph album with hundreds of digitized images.

The same sort of decisions made when uploading images to Flickr apply to creating links in an encoded finding aid. Flickr provides an application that is highly useful for sharing images online, but cannot substitute for archival management of an institution's digitized assets. Flickr's web address for each uploaded image functions *much like* a persistent identification for the image, but it is not. The web address must stay the same so that people can share, link to, and reference an uploaded image. Nevertheless, Flickr is not running a trusted digital repository and their business model does not promise that the address is not subject to change. The method discussed is not perfect, but, when its limitations are understood, can provide another low cost and effective way to link digital images to an encoded finding aid outside of the traditional digital repository model.

[i] Prom, C. J., and Frusciano, T. J. (Eds.) (2013). Archival Arrangement and Description. Chicago: Society of American Archivists. Each module is available online separately through the SAA website and in print, bundled with two other modules.

[ii] Santamaria, D. A. (2013). Designing Descriptive and Access Systems. In Christopher J. Prom and Thomas J. Frusciano (Eds.), Archival Arrangement and Description (pp. 145-215). Chicago: Society of American Archivists.

[iii] Santamaria, D. A. (2011). Medium-Scale Digitization. Metadata and Digital Object Roundtable Meeting at Society of American Archivists Conference, Chicago, August 2011.

[iv] Flickr is compatible with simple HTML tags, such as "The Guide to the Records of That Really Interesting Association is now available online, including hyperlinks to different photographs. ."

[v] Special thanks to Tanya Elder and Susan Woodland for discussing the method described. Thanks also to the American Jewish Historical Society and the Center for Jewish History for providing the experience necessary to recognize the potential in the method described.

PLAN FOR (TEACHING) THE PAST!

Reach out Now to Middle and High Schools Gearing Up for National History Day

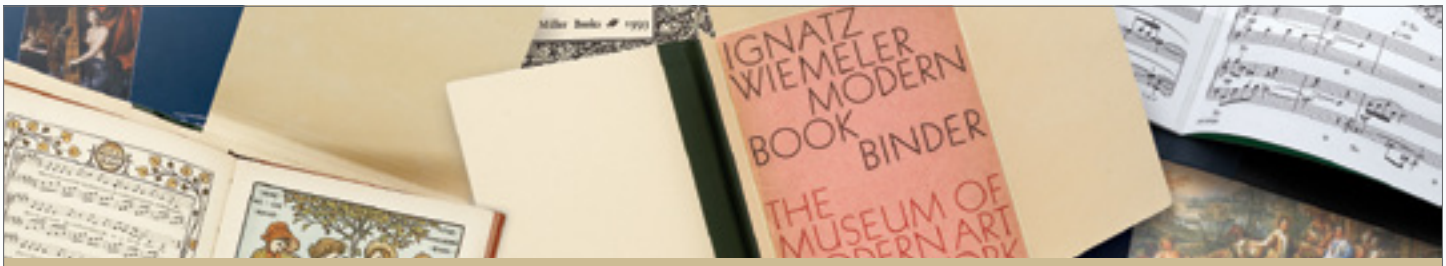
by Doris Malkmus

Pennsylvania State UniversityArchivists have embraced National History Day (NHD)—America's "history fair" organized as district, state, and national "competitions" for middle and high school students. NHD is of special interest to archivists because it helps train future researchers—students—in high quality, in-house, and online archival research. It inspires students to create intelligent, inventive projects using archival sources. Students have a lot of fun working with history and learn to love it.

If your repository is already collaborating with NHD projects, now is the time to prepare for the 2014 competition. If your repository is considering some form of outreach to K-12 but has not explored NHD, this is a good time to find out if the program is an option for you. To find out if teachers in your area are involved with NHD, contact the program's regional or state coordinator http://www.nhd.org/coordinators.htm and ask which, if any, teachers in your area are participating this year, or participated last year.

Teachers are the gateway to any outreach to schools, and they are also essential for student involvement in NHD. Teachers volunteer to incorporate NHD projects into their teaching for the year. This requires significant preparation and commitment on their part. If teachers sign on, they must prepare classes for research and help students choose a topic and a format. Students can choose to write a formal paper, prepare an exhibit, do a performance, create a documentary, or build a website. Projects are judged as either individual or group efforts.

The theme for the 2014 contest is "Rights and Responsibilities in History." See the NHD Theme Sheet for more information: www.nhd.org/images/uploads/397079_2014_NHD_ThemeSheet_FNL.PDF Local history projects are encouraged: local instances add color to big topics and make them significant for students. Archivists can begin by reviewing their holdings to see what might be appropriate for the theme of rights and responsibilities in history. Some topics are more



ARCHIVAL.COM

INNOVATIVE SOLUTIONS FOR PRESERVATION

Call for a complete catalog

Pamphlet Binders
Music Binders
Archival Folders
Manuscript Folders
Hinge Board Covers
Academy Folders
Newspaper/Map Folders
Bound Four Flap Enclosures
Archival Binders
Polypropylene Sheet & Photo Protectors
Archival Boards
Adhesives
Bookkeeper
Century Boxes
Conservation Cloths
Non-Glare Polypropylene Book Covers
CoLibri Book Cover System

ARCHIVAL PRODUCTS

P.O. Box 1413
Des Moines, Iowa 50306-1413

Phone: 800.526.5640
Fax: 888.220.2397
E-mail: custserv@archival.com
Web: archival.com

National History Day 2014 Theme
RIGHTS AND RESPONSIBILITIES IN HISTORY
RIGHTS AND RESPONSIBILITIES
NATIONAL HISTORY DAY 2014

obvious—civil and human rights, treaty rights, suffrage, temperance, anti-immigration, anti-war, labor, prisoner treatment, and animal rights all raise issues that engage students. Also consider collections that document conflicts over environmental impact, land development, water and property rights, and farm practices. The theme is deliberately broad and archives contain abundantly eclectic collections, so be creative!

Archivists should pay particular attention to non-textual resources. Students use images, maps, and audio files when they create exhibits, websites, and documentaries. They may use only one of your images; students can combine it with others they find online or elsewhere. Diversity of sources provides evidence of thorough research.

Examples from Penn State include:

- Broadsides, prints, and documents about labor strikes
- Newspaper clippings about the court cases to legitimize Penn State's first "homophile" group
- Iron furnaces and logging photographs that can be used to illustrate the evolution of responsibility for environmental damage
- Photographs of uniformed women in WWI that can illustrate changing ideas of military service

It takes relatively little time and effort to offer teachers ideas about documents and images in collections. A little effort may bring students into the archives and introduce them to archival research in a non-threatening, positive, and age-appropriate way. The structure of NHD provides one of the very best approaches to promoting excellence in research practices. As primary sources become more available online and ubiquitous in classroom environments, National History Day may provide a ticket to the future. As Special Collections become more important to the teaching mission of colleges, starting with outreach to schools may enhance the preparedness of your future students.

The Reference, Access, and Outreach Section of the Society of American Archivists created an online toolkit specifically to inform and support archivists and teachers about NHD. The site links to a wealth of resources.

http://nhdarchives.pbworks.com/w/page/37898361/National%20History%20Day%20and%20Archives

Welcome New Members!

JULY 2013

Bertha Adams. . . . . *Philadelphia Museum of Art*
Michael Andrec . . . . . *Ukrainian Historical and Educational Center*
S.Anne Marie Burton . . . . . *Immaculata University*
Jennifer Ferretti . . . . . *Pratt Institute*
Carolyn Friedrich . . . . . *Historical Society of Upper St. Clair*
Barbara Gonbach. . . . . *Columbia University*
Bonnie Gordon . . . . . *New York University*
Susan Kurzmann . . . . . *Ramapo College of New Jersey*
Elizabeth McDaniel. . . . . *Virgina Commonwealth University*
Jennifer Needham . . . . . *University of Pittsburgh*
Bobbi Posner . . . . . *Naval History & Heritage Command*
Jessica Scott . . . . . *History Associates, Inc.*
Kristen Sosinski . . . . . *Library of Congress*

AUGUST 2013

April Akins . . . . . *University of Tennessee - Knoxville*
Alston Brake. . . . . *Washington and Lee University*
Jena Winberry Carr . . . . . *CLIR*
Nicole Dittrich. . . . . *Syracuse University Libraries*
Susan Graham . . . . . *University of Maryland, Baltimore County*
Lizzie Greenberg . . . . . *National Archives and Records Administration*
Philip Heslip . . . . . *New York Public Library*
Amber Kohl . . . . . *University of Maryland*
Charlene Martin . . . . . *Erie Canal Museum*
Tracy Ramos
Nicole Semenchuk. . . . . *Culinary Institute of America*
Nicola Shayer . . . . . *Culinary Institute of America*
Kimberly Steiner . . . . . *W L Gore & Associates, Inc.*
Marcy Strong . . . . . *University of Rochester, River Campus Libraries*
Kathleen Washy . . . . . *Sisters of St. Joseph of Baden*

SEPTEMBER 2013

Martina Anderson . . . . . *Princeton University*
Kathleen Bell . . . . . *Dance Heritage Coalition*
Andrew Berger. . . . . *Yale University*
Nicholas Beste . . . . . *David C. Driskell Center, University of Maryland*
Diane Bockrath . . . . . *The Walters Art Museum*
Sushan Chin. . . . . *New York University Health Sciences Libraries*
Dana Dorman . . . . . *Historical Society of Pennsylvania*
Kit Fluker . . . . . *New York Public Library*
Brother Joe Grabenstein, FSC. . . . . *La Salle University Archives*
Jennifer Halloran. . . . . *Mary Knoll Mission Archives*
Sarah Leu
Gail Malmgreen. . . . . *Newark Archives Project - Rutgers (Newark)*
Doug Mayo . . . . . *John D. Rockefeller Jr. Library, Colonial Williamsburg Foundation*
Melissa McMullen . . . . . *University at Albany, SUNY*
Fruma Mohrer . . . . . *YIVO Institute for Jewish Research*
Eisha Neely. . . . . *Cornell University Library, Rare and Manuscript Collections*
Catherine Perry . . . . . *Gettysburg College*
Joshua Ranger . . . . . *Audio Visual Preservation Services*
Mary Richardson. . . . . *Yale Divinity Library*
Robert Ripson . . . . . *Penn State University*
Alix Ross. . . . . *Newark Archives Project - Rutgers (Newark)*
Robert Schoeberlein . . . . . *Maryland State Archives*
Kerin Shellenbarger. . . . . *Carnegie Museum of Art*
Stephanie Smith. . . . . *Maryland State Archives*
Linda Tompkins-Baldwin. . . . . *Enoch Pratt Free Library*
Laura Uglean Jackson . . . . . *American Hertiage Center, University of Wyoming*
Leslie Van Veen McRoberts. . . . . *Salisbury University*
Rebecca Weintraub . . . . . *Center for Jewish History*
M'Lisa Whitney . . . . . *National Archives and Records Admin*
Hillary Zulli . . . . . *University of Maryland Libraries*

Treasurer's Report Fiscal Year 2013, 4th Quarter

(April 1, 2013 to June 30, 2013)

CATEGORY	Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	% Budget
INCOME							
Membership Dues	$28,500.00	$20,308.00	$8,163.00	$2,329.00	$1,245.00	$32,045.00	112.44%
Conference Registration	$55,000.00	$26,003.00	$12,335.00	$17,635.00	$4,815.00	$60,788.00	110.52%
Conference Vendors	$20,000.00	$6,430.00	$3,600.00	$2,000.00	$4,262.00	$16,292.00	81.46%
Conference Sponsorship	$2,000.00	$500.00	$1,250.00	$1,350.00	$5,350.00	$8,450.00	422.50%
Publication Advertising	$3,000.00	$540.00	$1,540.00	$360.00	$500.00	$2,940.00	98.00%
Publication Sales	$350.00	$35.00	$210.00	$175.00	$70.00	$490.00	140.00%
Mailing List Sales	$250.00	$100.00	$00.00	$150.00	$0.00	$250.00	100.00%
Off-Meeting Workshops	$7,500.00	$4,190.00	$2,380.00	$1,785.00	$2,290.00	$10,645.00	141.93%
Bank Interest	$100.00	$33.89	$11.55	$32.88	$30.28	$132.07	132.07%
Investment Interest	$4,000.00	$845.38	$223.64	$205.65	$0.00	$1,274.67	31.87%
Gifts to Operations	$500.00	$220.00	$65.00	$70.00	$0.00	$355.00	71.00%
Gifts to 40th	$4,000.00	$1,151.00	$725.0	$2,056.00	$0.00	$3,932.00	98.30%
Miscellaneous	$0.00	$200.00	$00.00	$0.00	$100.00	$300.00	0.00%
Total Income	**$125,200.00**	**$60,556.27**	**$28,503.19**	**$28,148.53**	**$18,662.28**	**$137,893.74**	**110.14%**
EXPENSES							
Administrator	$12,000.00	$4,187.86	$2,846.56	$3,472.13	$3,236.85	$13,743.40	114.53%
Web Services	$3,000.00	$675.75	$795.00	$1,020.80	$795.00	$3,286.55	109.55%
Archivist	$750.00	$750.00	$00.00	$0.00	$0.00	$750.00	100.00%
Accountant	$1,000.00	$0.00	$1,025.00	$0.00	$0.00	$1,025.00	102.50%
Advocacy	$1,500.00	$0.00	$1,500.00	$0.00	$0.00	$1,500.00	0.00%
Insurance Policy	$1,000.00	$0.00	$0.00	$0.00	$985.00	$985.00	98.50%
Phone	$600.00	$146.16	$146.38	$146.67	$145.69	$584.90	97.48%
Postage	$1,000.00	$100.25	$1,743.00	$182.47	$430.20	$2,455.92	245.59%
Office Supplies	$350.00	$0.00	$236.38	$101.69	$152.92	$490.99	140.28%
Food	$4,850.00	$1,696.45	$995.88	$348.62	$1,245.46	$$4,286.41	88.38%
Travel	$6,850.00	$2,474.04	$502.89	$2,061.29	$1,018.80	$6,057.02	88.42%
Equipment	$0.00	$1,096.68	$0.00	$0.00	$925.87	$2,022.55	0.00%
Printing and Design	$3,000.00	$48.92	$675.72	$1,743.45	$3,464.87	$5,932.96	197.77%
Conference	$69,000.00	$835.00	$38,513.95	$1,798.00	$19,930.06	$61,077.01	88.52%
Lodging	$1,800.00	$318.09	$156.18	$262.93	$898.09	$1,635.29	90.85%
Honoraria	$3,700.00	$0.00	$1,750.00	$250.00	$1,700.00	$3,700.00	100.00%
Awards and Prizes	$1,300.00	$0.00	$800.00	$0.00	$750.00	$1,550.00	119.23%
Scholarships	$9,000.00	$0.00	$5,540.42	$0.00	$2,674.60	$8,215.02	61.56%
Banking Fees	$4,500.00	$1,752.31	$2,290.84	$829.99	$1,274.65	$6,147.79	136.62%
Investments	$0.00	$0.00	$0.00	$0.00	$715.84	$715.84	0.00%
Disaster Assistance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Miscellaneous	$0.00	$215.00	$92.25	$25.00	$235.00	$567.25	0.00%
Total Expenses	**$125,200.00**	**$14,296.51**	**$59,610.45**	**$12,243.04**	**$40,578.90**	**$126,728.90**	**101.22%**
Net Income or (Loss)		**$46,259.76**	**($29,107.26)**	**$15,905.49**	**($21,916.62)**	**$11,164.84**	

Account Balances			Opening	Credits	Debits	Closing
PNC Checking	$14,813.31	Operating	$33,081.46	$18,662.28	($40,578.90)	$11,164.84
PNC Savings	$90,981.66	Restricted	$112,164.00	$320.00	$0.00	$112,484.00
Vanguard Bonds	$75,463.59	Reserve	$43,820.00	$0.00	$0.00	$43,820.00
Total	**$181,258.56**	Surplus	$13,789.72	$0.00	$0.00	$13,789.72
		Totals	**$202,855.18**	**$18,982.28**	**($40,578.90)**	**$181,258.56**

Summary - Fourth Quarter FY 2013	
Opening Balance	$202,855.18
Total Income	$18,982.28
Total Expenses	($40,578.90)
Closing Balance	$181,258.56

Restricted Funds			Opening	New Gifts	Spending	Closing
PNC Savings	$37,020.41	Disaster Assist.	$1,173.00	$20.00	$0.00	$1,193.00
Vanguard Bonds	$75,463.59	Education	$105,785.00	$300.00	$0.00	$106,085.00
Total	**$112,484.00**	Finch Award	$5,206.00	$0.00	$0.00	$5,206.00
		Totals	**$112,164.00**	**$320.00**	**$0.00**	**$112,484.00**

IMAGE CAPTIONS

Front Cover (From Left to Right Clockwise)
Aerial view of Philadelphia, Pennsylvania. Photograph by Highsmith, Carol M. From Library of Congress Collection.

Independence Hall. Lithograph by Poleni, Theodore. Published by Thos. Hunter, Lithographer, 716 Filbert St., [1875], c1875 Oct. 30. From Library of Congress Collection.

New interchange station, 31st and Market streets, West Philadelphia, 1902, with operating yard, from official plans. Chromolithograph by Pennsylvania Railroad, 1902.

Page Two
The South East Prospect of the City of Philadelphia, original ca. 1718 painting by Peter Cooper, The Library Company of Philadelphia.

Skyline at dusk, Philadelphia, Pennsylvania. Photograph by Highsmith, Carol M. From Library of Congress Collection.

Independence Hall, Philadelphia, Pennsylvania. Photograph by Highsmith, Carol M. From Library of Congress Collection.

Night view of Broad Street with lit tower of City Hall, Philadelphia, Pennsylvania. c1916. From Library of Congress Collection.

Back Cover (From Left to Right)
Independence Hall. Lithograph by Poleni, Theodore. Published by Thos. Hunter, Lithographer, 716 Filbert St., [1875], c1875 Oct. 30. From Library of Congress Collection.

Port of Philadelphia. Woodblock poster by Muchley, Robert. Part of the Pennsylvania: WPA Federal Art Project, 1936. From Library of Congress Collection.

View of reserve fleet-heavy cruisers 134, 139 from broad street. - Naval Base Philadelphia-Philadelphia Naval Shipyard, Reserve Basin & Marine Railway, League Island, Philadelphia, Philadelphia County, PA. Photograph by Lowe, Jet. From Library of Congress Collection.

HOLLINGER METAL EDGE

Archival Storage Materials

We Care About Our Quality! We Care About Our Service!
We care About Your Professional Needs.

The Quality Source

hollingermetaledge.com

1•800•862•2228 1•800•634•0491

TIME VALUE MAIL
MARAC
Dickinson College
P.O. Box 1773
Carlisle, PA 17013

PRSRT STD
US Postage Paid
Carlisle PA
Permit #173

ISSN 0738-9396

The Mid-Atlantic Archivist (MAA) is the quarterly newsletter of the Mid-Atlantic Regional Archives Conference (MARAC). MARAC membership includes interested individuals who live and work in Delaware, the District of Columbia, New Jersey, New York, Maryland, Pennsylvania, Virginia, and West Virginia. MARAC seeks to promote the professional welfare of its members; to effect cooperation among individuals concerned with the documentation of the human experience; to enhance the exchange of information among colleagues working in the immediate regional area; to improve the professional competence of archivists, curators of textual, audio-visual and related special research collections, and records managers; and to encourage professional involvement of those actively engaged in the acquisition, preservation, bibliographic control and use of all types of historical research materials.

Individual annual membership dues are $35. The dues year runs from July 1 through June 30. Membership is not open to institutions, but institutions may purchase subscriptions to *MAA* at $35 per year.

Membership applications should be addressed to:
MARAC Dickinson College, P.O. Box 1773, Carlisle, PA 17013;
Phone: (717) 713-9973; Email: **administrator@marac.info.**

Material for publication should be sent to Michael P. Martin, Archives and Records Management Specialist, New York State Archives, Cultural Education Center, Room 9D64, Albany, NY 12230, 518-486-1741, **mmartin@mail.nysed.gov.**

Deadlines are February 15, May 15, August 15 and December 1.

Advertising rates and requirements may be obtained from Ilhan Citak, Archives and Special Collections Librarian, Lehigh University, 341 Linderman Library, 30 Library Drive, Bethlehem, PA 18015, 610-758-4506, **ilc4@Lehigh.EDU.**

Editor
Michael P. Martin

Assistant Editor
Kathryn Puerini

State and Local News Editors
Andrew Cassidy-Amstutz
Heather A. Clewell
Nat DeBruin
Dyani Feige
Elizabeth Novara
Caryn Radick
Laura Stoner
Susan Woodland